



Documentation for Excusal of IEP/IFSP Team Member whose Curriculum Area *IS* being Discussed

Maine Unified Special Education Regulations (MUSER) VI.2.F. & G.

Date sent to parents:		SAU:	
School:		Grade:	
Date of birth:		Child's name:	
Parent/guardian name:		Parent/guardian address:	
Parent/guardian telephone:		Parent/guardian address:	
Parent/guardian name:		Parent/guardian address:	
Parent/guardian telephone:		Parent/guardian address:	

A member of the Team may be excused from attending a Team meeting, in whole or in part, when the meeting involves a modification to or discussion of the member's area of the curriculum or related service **if** the parent and the public agency **in writing** consent to the excusal and the member submits, **in writing**, to the parent and IEP/IFSP Team, input into the development of the IEP prior to the meeting.

Date of meeting:	
Name and position of excused member:	Date written input sent to parents and Team (to be completed at the Team meeting):

Date and signature of parent signifying consent for excusal or attached Parental Written Consent for Excusal:

Signature

Date

Date and signature of designated public agency representative signifying consent for excusal:

Child's name:
Date:

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Signature

Date

Enclosures may be included with this document and recorded below:

Updated 8/01/2012